

West Kent Community Radio

A Charitable Incorporated Organisation (CIO)

Charity Number: 1180738

Companies House: CE 015639 registered externally as 1180738

Address: 126 London Road, Southborough, Tunbridge Wells TN4 0PL

Annual Report and Financial Statements

Year Ended 31 March 2025




Report of the Trustees for the year ending 31 March 2025

The Trustees are pleased to present their annual report and financial statement for the charity to 31 March 2025. Having been granted a licence by Ofcom to operate a community radio station for the Tonbridge & Tunbridge Wells area in March 2020 on FM, the service was launched in October 2021.

Our advertising income for much of the year resulted from an agreement with local agency Space Marketing, who brought in a steady supply of advertisers and some success in renewing and maintaining existing relationships with sponsors. However, this arrangement ended in January 2025.

This report covers our first full 12 months at our studios in London Road, Southborough. We moved because of issues with damp in the studios at 1B Camden Road, Tunbridge Wells. This had hampered our programming. Having secure, well-appointed studios has helped the charity progress.

The Trustees would like to acknowledge the continued support of the volunteer members, who produced and presented their shows throughout the year and to the various teams who managed or co-ordinated other activities including training, engineering and technical support. The charity made a financial loss in the last 12 months when, like everyone else, it faced tough trading conditions when people have less disposable income. However, we have continued to press on in running the service and undertaking projects to improve the station's future. We expect to launch our programmes additionally on SS-DAB by late 2025/early 2026 following a successful licence application.

Name	Alan Rustad.....	
Position	Treasurer.....	_____
Date:	26/11/2025.....	



Reference and administration details

West Kent Community Radio, of 126 London Road, Southborough, Tunbridge Wells TN4 0PL is registered with the Charity Commissioners (Charitable Incorporated Organisation 1180738). The charity is administered by a board of Trustees.

In the period covered by this report, the following Trustees were in office: Chris Manser, Will Dunn, Jason Sonance, Alan Rustad, Martin Webber, and Simon Jupp.

Structure, governance, and management

The charity is governed by a constitution dated 16 November 2018 as amended 25 January 2021. Trustees are elected by the membership at General Meetings for renewable terms or appointed by the Trustees for a fixed term, in accordance with the constitution.

Objectives and activities

The Charity was established in November 2018 in order to:

- apply to Ofcom for a Community Radio licence for the areas of Tonbridge and Tunbridge Wells.
- operate the Community Radio licence if and when it was granted.

The objects of the Charity are:

- (1) the relief of sickness, poor health and old age amongst people living in Tunbridge Wells, Tonbridge, Pembury, Sevenoaks and surrounding areas of West Kent by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and
- (2) the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in Tunbridge Wells, Tonbridge, Pembury, Sevenoaks, and surrounding areas of West Kent, using FM radio, digital radio, online and through social media.

Financial review

Despite making a financial loss, the charity had a reasonable year and remains on a stable footing. It has reserves which cover the running of the charity and fund some projects to help build a secure and successful future.

These accounts were approved by the board of trustees on 26th November 2025

and signed on their behalf by

Name Alan Rustad.....

Position. Treasurer.....



West Kent Community Radio
Financial Statement for the year to 31 March 2025

Accounts Summary Financial Year 2024-2025		
Current account		
Transaction Type	Revenue	Expenditure
Sales - Advertising	£6684.00	£0.00
Sales - Sponsorship	£3880.00	£0.00
Donations	£627.00	£330.00
Membership: Membership Fees	£3433.00	£0.00
Fundraising	£274.00	£0.00
Interest Received	£203.00	£0.00
Grant Income	£7060.00	£0.00
Ofcom Licences	£0.00	£850.00
PRS & PPL Licences	£0.00	£2540.00
Sky News/Inrix Travel	£0.00	£95.00
Music	£0.00	£70.00
Myriad Software	£0.00	£2311.00
Jingles & Idents	£0.00	£638.00
Commercial Production	£0.00	£505.00
Transmission & TX Broadband	£0.00	£40.00
Streaming & Players	£0.00	£646.00
Equipment Purchased	£0.00	£1334.00
Engineering Costs	£0.00	£146.00
Transmitters	£0.00	£1059.00
Office Costs	£0.00	£255.00
Rent	£0.00	£6844.00
Web Hosting	£0.00	£1073.00
Computer Software	£0.00	£209.00
Computer Hardware	£0.00	£1497.00
Office Equipment	£0.00	£264.00
Internet & Telephone	£0.00	£2198.00
Sundries	£0.00	£217.00
Advertising & Promotion	£0.00	£1021.00
Subscriptions	£0.00	£397.00
Insurance	£0.00	£1281.00
Staff Training	£0.00	£25.00
VAT Paid / Rebate	£374.00	£172.00
Totals 2024-25	£22,535.00	£26,017.00

Receipts	Unrestricted	Restricted	Total 2024/5	Total 2023/4
Grants & Donations				
Grants Received	£5,000.00	£2,060.23	£7060.23	£7,401.00
Donations	£626.67		£626.67	£1,556.00
Refunds & Rebates (Incl VAT)	£374.77		£374.77	£2,637.19
Sub-total - Grants & Donations	£6001.44	£2060.23	£8061.67	£11,594.19
Activities to generate funds				
Membership Fees	£3,433.35		£3,433.35	£1,840.00
Fundraising & Events	£273.50		£273.50	£490.00
Advertising Income	£6,683.56		£6,683.56	£8,377.69
Sponsorship	£3,880.00		£3,880.00	£3,512.00
Sub-total - Activities to generate funds	£14,270.41		£14,270.41	£14,219.69
Investment Income				
Bank Interest Earned	£202.92		£202.92	£260.54
Sub-total - Investment Income	£202.92		£202.92	£260.54
Total Receipts	£20,474.77	£2060.23	£22,535.00	£26,074.42

Payments	Unrestricted	Restricted	Total 2024/5	Total 2023/4
Charitable Activities				
Equipment purchase	£1334.00		£1334.00	£7,869.61
Membership fee refunds	£60.00		£60.00	£40.00
Broadcast Operations	£8597.00		£8597.00	£4,121.00
HMRC	£172.00		£172.00	£1,732.52
Licenses	£5796.00		£5796.00	£8,642.31
Premises	£6844.00		£6844.00	£7,996.75
Insurances	£1281.00		£1281.00	£1261.00
Professional Memberships	£397.00		£397.00	£166.00
Staff costs - Pensions	£0.00		£0.00	£121.35
staff costs - Salaries	£0.00		£0.00	£5,366.09
Staff costs - Payroll Services	£0.00		£0.00	£157.00
Advertising production costs	£1021.00		£1021.00	£960.00
Other costs	£515.00		£515.00	£406.55
Total Expenditure	£26,017.00		£26,017.00	£38,840.18

Cash Funds - 31st Mar 2024	£5,755.06	£15,405.13	£21,160.19
Cash Funds - 31st Mar 2025	£6,273.41	£11,405.13	£17,678.54

Statement of assets and liabilities as 31 March 2025

Cash funds

	Unrestricted funds	Restricted/Reserve funds	Total funds 31 Mar 2025	Comparative 31 Mar 2024
	£	£	£	
Bank current account	6,273		6,273	5,755
Bank reserve account		11,405	11,405	15,405
			<u>17,678</u>	<u>21,160</u>

Notes to the accounts

Accounting policies

These accounts have been prepared on a receipts and payments basis in accordance with section 133 of the Charities Act 2011.

Capital expenditure is charged to the receipts and payments account for the year in which it is incurred.

Trustees' expenses and remuneration

No members of the trustees have received, or any person connected with them has received, or is due to receive, any remuneration or expenses for the year directly or indirectly from the charity's funds.

Grant Funding


The funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes. Reserve funds are those that the trustees have reserved for specific purposes.

As at 31/03/2025

Project	Source	Balance	
Core Costs	Colyer Ferguson	£ 405.00	Reserve
Computers upgrade	Whitehead Monckton	£ 1000.00	Restricted
Hospital Radio T.Wells	Funds transferred on closure	£10,000.00	Reserve

Total restricted/reserve funds **£ 11,405.13**

Approved by the Board of Trustees on 26th November 2025 & signed on its behalf by

Name Alan Rustad.....

Position Treasurer.....