

Gaydio Equal Opportunities Policy

Statement Of Policy

The aim of this policy is to communicate the commitment of Gaydio and Gaydio Brighton's Board of Directors to the promotion of equality of opportunity.

It is our policy to provide employment and volunteer equality to all, irrespective of:

- Gender, including gender reassignment
- Marital or civil partnership status
- Having or not having dependents
- Religious belief or political opinion
- Race (including colour, nationality, ethnic or national origins)
- Disability
- Sexual orientation
- Age

We are opposed to all forms of unlawful and unfair discrimination. All job applicants, employees, volunteers and others who work for us will be treated fairly and will not be discriminated against on any of the above grounds. Decisions about recruitment and selection, promotion, training or any other benefit will be made objectively and without unlawful discrimination.

We recognise that the provision of equal opportunities in the workplace is not only good management practice, it also makes sound business sense. Our equal opportunities policy will help all those who work for us to develop their full potential and the talents and resources of the workforce will be utilised fully to maximise the efficiency of the organisation.

To whom does the policy apply?

This equal opportunities policy applies to

- Employees
- Contract workers
- Agency workers
- Trainee workers and students on work experience or placements
- Volunteer workers
- Former employees
- Visitors
- Guests

Equality commitments

We are committed to:

- Promoting equality of opportunity for all persons
- Promoting a good and harmonious working environment in which all persons are treated with respect
- Preventing occurrences of unlawful direct discrimination, indirect discrimination, harassment and victimisation
- Fulfilling all our legal obligations under the equality legislation and associated codes of practice
- Complying with our own equal opportunities policy and associated policies
- Taking lawful affirmative or positive action, where appropriate
- Regarding all breaches of equal opportunities policy as misconduct which could lead to disciplinary proceedings

Implementation

The Managing Directors have specific responsibility for the effective implementation of this policy. We expect all our employees and volunteers to abide by the policy and help create the equality environment which is its objective.

In order to implement this policy we shall:

- Communicate the policy to employees, job applicants, volunteers and relevant others (such as contract or agency workers)
- Incorporate specific and appropriate duties in respect of implementing the equal opportunities policy into job descriptions and work objectives of all staff
- Provide equality training and guidance as appropriate, including training on induction and management courses.
- Ensure that those who are involved in assessing candidates for recruitment or promotion will be trained in non-discriminatory selection techniques
- Incorporate equal opportunities notices into general communications practices
- Obtain commitments from other persons or organisations such as subcontractors or agencies that they too will comply with the policy in their dealings with our organisation and our workforce
- Ensure that adequate resources are made available to fulfil the objectives of the policy.

Monitoring and review

We will establish appropriate information and monitoring systems to assist the effective implementation of our equal opportunities policy.

The effectiveness of our equal opportunities policy will be reviewed annually in consultation with our employees and volunteers and action taken as necessary. For example, where monitoring identifies an under-representation of a particular group or groups, we shall develop an action plan to address the imbalance.

Complaints

Employees or volunteers who believe that they have suffered any form of discrimination, harassment or victimisation are entitled to raise the matter through the agreed procedures. A copy of these procedures is available from the Managing Directors. All complaints of discrimination will be dealt with seriously, promptly and confidentially.

In addition to our internal procedures, employees have the right to pursue complaints of discrimination to an industrial tribunal or the Fair Employment Tribunal under the following anti-discrimination legislation:

- Human Rights Act 1998
- Disability Discrimination Act 1995 (as amended), Disability Discrimination Act 2005 and Equality (Disability, etc.) (Northern Ireland) Order 2000
- Sex Discrimination Act 1975 (as amended) and Sex Discrimination (Northern Ireland) Order 1976 (as amended)
- Equal Pay Act 1970 (as amended) and Equal Pay Act (Northern Ireland) 1970 (as amended)
- Sex Discrimination (Gender Reassignment) Regulations 1999
- Gender Recognition Act 2004
- Race Relations Act 1976 (as amended), Race Relations (Amendment) Act 2000 and Race Relations (Northern Ireland) Order 1997 (as amended)
- Employment Equality (Religion or Belief) Regulations 2003 and Fair Employment and Treatment (Northern Ireland) Order 1998 (as amended)
- Employment Equality (Sexual Orientation) Regulations 2003 and Employment Equality (Sexual Orientation) Regulations (Northern Ireland) 2003. (The Regulations vary slightly between England, Scotland, Wales and Northern Ireland.)
- Welsh Language Act 1993 (where applicable)
- Equality Act 2006
- Employment Equality (Age) Regulations 2006

However, employees wishing to make a complaint to a tribunal will normally be required to raise their complaint under our internal grievance procedures first.

Every effort will be made to ensure that employees who make complaints will not be victimised. Any complaint of victimisation will be dealt with seriously, promptly and confidentially. Victimisation will result in disciplinary action and may warrant dismissal.

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