

**PAMAL BROADCASTING, LTD
DBA ALBANY BROADCASTING COMPANY**

**ANNUAL EEO PUBLIC FILE REPORT
WBNR, WHUD, WLNA, WSPK, WXPB
WBPM, WGHQ**

February 1, 2022 – January 31, 2023

The above stations are owned and operated Pamal Broadcasting Ltd, and licensed to its subsidiary corporation, 6 Johnson Road Licenses, Inc.

Pamal Broadcasting is an equal opportunity employer that encourages minorities and females to apply for job openings.

SECTION I. Vacancy List. The following chart shows the positions filled during the reporting period. Please see section II for the full Master Recruitment Source List for the recruitment source data:

Job Title	Recruitment Sources (RS) Used to Fill the Vacancy	RS Referring Hire
Account Executive	1, 2, 3, 5, 7, 8,	3
National Sales Assistant	1, 2, 3, 4, 5, 7, 8, 9, 10, 17	3
National Sales Manager	1, 2, 3, 4, 5, 7, 8, 9, 10, 16, 17, 20	7

All sources that requested to be notified of openings were notified during the time when they requested notifications.

SECTION II Master Recruitment Source List

<u>RS #s</u>	Referral sources notified of vacancy	Source Entitled To Vacancy Info (Y/N)	# of Interviewees Referred By RS in the last 12 Months
<u>1</u>	Pamal Broadcasting - Corporate Website www.pamal.com,	N	
<u>2</u>	Internal Posting at Pamal Broadcasting Email to all staff; post at Beacon, White Plains and Kingston Office	N	
<u>3</u>	Indeed, www.indeed.com	N	10
<u>4</u>	All Access, www.allaccess.com	N	
<u>5</u>	Individual Station Website: www.whud.com; www.k104online.com	N	
<u>6</u>	www.1071thepeak.com; www.wbpmfm.com; www.realcountryhv.com, www.newyork.usnlx.com	N	
<u>7</u>	Employee/Internal Referral	N	1
<u>8</u>	Outside Referral or Word of Mouth	N	
<u>9</u>	Connecticut School of Broadcasting; Andrew Hoops; ahoops@gocscb.com	N	
<u>10</u>	NYS Broadcasters Job Bank nysbroadcasters.org, Carolyn M. Jung Communications/Website Administrator New York State Broadcasters Association, Inc. 1805 Western Avenue Albany NY 518-456-8888	N	
<u>11</u>	Search For Change kletsinger@seagrchforchang.com www.searchforchange.org, K. Letsinger 115 East Stevens Avenue Valhalla, New York 10595 (914) 428-5600	N	
<u>12</u>	On-Air Campaign for Sales Openings	N	
<u>13</u>	Terrance Wright Organization Standwithali@gmail.com 30 Green Street, Beacon, NY 12508	N	

All sources that requested to be notified of openings were notified during the time when they requested notifications.

<u>14</u>	New School Of Radio & Television (The) 50 Colvin Ave Albany NY 12206 Cathy Taylor ctaylor@newschoolalbany.edu 518-438-7682	N	
<u>15</u>	Mount Saint Mary College www.msmc.edu/connections www.msmc.edu ,	N	
<u>16</u>	Ability Beyond Disability www.abilitybeyond.org , Shaileen Brighton-Ortiz Services Manager New York Office 480 Bedford Road Chappaqua, NY 10514 (888) 832-8247	N	
<u>17</u>	NYS DOL www.labor.ny.gov Patrick Brown, Associate Employment Services Representative, Harriman State Office Campus Building 12, Room 422, Albany NY 12240 P: (518) 457-2483 F: (518) 485-2577	N	
<u>18</u>	PARC ,hr@putnamarc.org,575 Drewville Rd, Carmel Hamlet, NY 10512	N	
<u>19</u>	Norman Staffing (Employment Agency) 231 Clinton AveKingston, NY 12401	N	
<u>20</u>	New York State Education Department www.nysed.gov , Bryan D. Baszczuk, Employment Specialist Business Services Representative ACCES-VR-Albany District Office 80 Wolf Road, Albany, New York 12205 TEL.: 518-485-7748 / FAX.: 518-457-4562	N	
<u>21</u>	Westchester-Putnam One-Stop Career Center www.westchesterputnamonestop.com 120 Bloomingdale Road White Plains, NY 10605 914-995-3910	N	
<u>22</u>	WRO, Inc. Eileenwall5@hotmail.com 65 Walker Avenue White Plains, NY 10605	N	
<u>23</u>	Zip Recruiter www.ziprecruiter.com	N	

<u>24</u>	LinkedIn www.linkedin.com	N	
<u>25</u>	Glassdoor www.glassdoor.com	N	
Total # of Interviewees over the last 12 months			11

SECTION III. Recruitment Initiatives. The following recruitment initiatives were conducted during the reporting period.

Pamal Broadcasting Internships

Pamal Broadcasting Ltd., has an ongoing internship program. Supervised by department managers after approvals by the General Manager and Corporate HR Department, interns work in various departments and are paid. Throughout the internship program, part-time employment and full-time employment has resulted over the years. Positions have been filled in promotions, marketing and other areas. For 2022-2023, the Hudson Valley Cluster had one paid intern from State University of New York at Oneonta, the internship period was from June 1, 2022 to August 12, 2022.

Job Fair Host/Sponsor

**Albany Job Fair – www.albanyjobfair.com
 Holiday Inn Express Conference Center, Latham NY 12110
 April 13, 2022
www.albanyjobfair.com**

**Albany Job Fair – www.albanyjobfair.com
 Holiday Inn Express Conference Center, Latham NY 12110
 July 13, 2022
www.albanyjobfair.com**

**Albany Job Fair – www.albanyjobfair.com
 Holiday Inn Express Conference Center, Latham NY 12110
 October 5, 2022
www.albanyjobfair.com**

All Pamal radio stations including the Hudson Valley Cluster were represented at these company sponsored job fairs at the Holiday Inn Express in Latham and online at www.albanyjobfair.com. Applicable resumes were shared with the management of the Hudson Valley cluster of radio stations. The Hudson Valley was represented by the president of Pamal Broadcasting, James Morrell.

Management Training for Anti-Harassment February 2022 for Current Associates

Annually, all associates, including management receive online Anti-harassment training. The training is provided by a benefits firm, Benetech that has a platform of online training tools for a variety of benefits and employment subjects. This training is required for all new hires as well as once during the calendar year. The training encompasses federal and statutory provisions concerning sexual harassment and harassment based on disability, age, gender, religion, pregnancy and sexual orientation and provides available remedies as well as our compliant procedure. The online training is approximately one hour and is interactive throughout the presentation requiring the associate to engage by answering questions to gauge their understanding of the material being presented.

In-House Mentoring

The station employment unit has an on-going mentoring program for all new employees which is designed to further new salespeople as well as inspiring on-air personalities to further their careers in broadcasting.

For sales, senior managers conduct scheduled trainings and engage in individualized follow-up pods for every new salesperson. These pods are designed to teach new employees all aspects of radio sales as well as teach them about the company's culture. The program also includes recorded sales and digital training webinars, as well as one on one in-person training and sales calls out in the field with local sellers and managers.

For on-air, senior managers as well as many of the on-air personalities mentor new employees through a series of in-studio and in-production, one on one trainings. These trainings are designed to allow new employees to learn techniques as well as all aspects of the board and recording options to increase their on-air skills. These one-on-one meetings are on-going, as studio time is available. New employees are provided with opportunities to practice recording spots with direct help as well as learn the skills needed to succeed in a four-to five-hour studio shift.

Educational Outreach in the Community

Pamal Broadcasting employees present classes or lectures on careers in Broadcasting.

SUNY Orange (Orange Community College)

Jarrett Galeno, Assistant Program Director of WSPK-FM

January 2022-May 2022

August 2022-December 2022

Tuesday & Thursday- 9:30am-11:35am

Intro to Radio & TV Broadcasting. Students visit our studios to observe live programming and see our production facilities.

Station Tours For Students Interested in Broadcasting

Pamal Broadcasting has hosted student tours of our radio facilities with station personnel conducting tours and answering questions. **A tour was done on November 1, 2022 for the students in Jarrett Galeno's Class.**